

**Approved Los Gatos-Saratoga AAUW Executive Board Meeting Minute  
Tuesday, July 2<sup>nd</sup> , 10:00 am.  
at Home of Louise Quenon, 20297 Thelma Ave, Saratoga**

**Call to Order:** 10:45 by Virginia Turner

**Attendance:** Judy Borlase, Mara Otlans, Louise Quenon, Lynn Sprague, Virginia Turner

**Old Business:**

- **Lessons we have learned this year: what went well and what could be improved?** 1. In general, successful programs: Aviator, Origins of Silicon Valley. Discussion about how best to notify (or remind) membership of upcoming meetings. Currently email notification sent by Joan Kjemtrup. Mara will check with her to review recipient list. Virginia to check into adding a hyperlink to all email notifications that would serve as constant reminder. 2. Newsletter sent in timely fashion and is useful for event information.
- **Summer Potluck** – July 22<sup>nd</sup>, 11:30 AM at St Andrew’s Episcopal Church, Saratoga. Committee will arrive for set up at 10:30. Scholarship committee to provide desserts. See set up check list and time line attached. Two scholarship recipients will attend.

**New Business**

- **Proposed Budget 2019-2020:** Lynn Sprague provided Monthly Treasurer’s Report, May 1 to June 30<sup>th</sup> and prior year Budget Reconciliation 7/1/2018 to 6/30/2019. See Attached. Proposed Budget to be based on 105 paid members and 30 mailed newsletters. It was noted that the State AAUW Convention will be held in Millbrae on April 16-19, 2020. The Board proposes paying registration fees for eligible participants, and this item was added to the budget. Any budget surpluses will be divided among the three eligible service groups and actually dispersed as soon as possible.
- **Board Meeting Dates and Times for 2019-2020 – at Saratoga Fire Station.** See attached schedule. Meetings will continue to be monthly on the first Monday at 3:00, with the exception of September—September meeting will be second Monday at 4:00 due to the Labor Day Holiday. Schedule subject to Fire Station availability.
- **Program Ideas and other organizations who might co/sponsor a program:**
  1. Marie Curie digital presentation. Discussion regarding how and where to hold event. Possible locations are The Terraces where residents may be interested in attending, or the Saratoga library which might attract larger local audience.
  2. Saratoga Blossom Festival was successful event in April, 2019, and we will continue participation in 2020. This date is not firm at this time, but likely April 4<sup>th</sup>, the first Saturday in April. Mara to check into “Spring into Green,” a similar event in Los Gatos to determine whether we can participate in that as well. We have active interest in Los Gatos because we maintain 1 mile of the Los Gatos Creek Trail.

3. Dr. Bonnie Morris – suffrage likely planned for April 25, 2020, but no confirmation as yet.
  4. Summer Potluck – likely planned for July 21<sup>st</sup>, 2020.
- **Fundraising:**
    1. Louise to send appeal letter in the fall—likely October.
    2. Author’s luncheon set for January 30<sup>th</sup> at The Terraces. Judy will advise on details as the date approaches.
    3. English Tea has been cancelled.
    4. Flyer for Authors Luncheon will be produced by Gail Pederson and proceeds from event will benefit both Tech Trek and Scholarships.
    5. Dazzle and Dahlias event is set for September 7<sup>th</sup>, Tickets will be \$25 and flyers will be available at the potluck.
  - **Grapevine production and distribution:** Virginia continues to recruit an interested party to work on production. Julie Stevens has been in charge of distribution for those that require mailing.
  - **Directory:** Gail Pederson will produce new directory in September.
  - **Branch and Group Leaders:** See attached Schedule of elected and appointed Board Members for 2019-2020. Also attached is Schedule of Interest Groups as of 7/2/2019.
  - **Membership Issues/Renewals:** Virginia Turner announced that membership will be based on approx. 105 members. One new member, Peggy Maibaum has sent in information and payment. Attached is compilation of Member Interest and Involvement which identifies members who would like to help, and in which areas. Virginia to contact.

#### **Other Business**

- Board bios for *Grapevine* (to be included over several months). Board bios began to appear in The Grapevine during November of 2015. Laurie Lindsey, and Lynn Sprague still need to provide bios with pictures to Virginia Turner.
- Several members identified for Sunshine contact. Mara will send greetings.
- Sept 14 is confirmed date for annual Kick Off-General Meeting.

**Next Board Meeting:** September Board meeting will be held September 9<sup>th</sup> at Saratoga Fire Station—4:00.

Mara Otlans  
Secretary